



## YLPA Clubhouse Rental Terms

1. Rental of the YLPA Clubhouse is only available to YLPA members in good standing.
2. **Rental Season:** Clubhouse rental is available – between June 1<sup>st</sup> and September 15<sup>th</sup> of each year.
3. **Rental Times:** Rental is available during the hours of 9 AM – 10 PM. At 10 PM all festivities must end and all guests must leave the premises. The renter may remain on the property until 11 pm to clean and close the property.
4. **Rental Costs:**
  - a. **Cost:** \$250/day, between the hours of 10 AM and 11 PM.
  - b. **Additional Days:** The renter may extend the single event rental to include set-up days and/or clean-up days at an additional fee of \$100 per day.
  - c. **Security Deposit:** A security deposit of \$250 is required at the time of application. This deposit will be returned upon inspection of the property following rental.
5. **Insurance:**
  - a. Renter must provide insurance coverage during their event and during the time that any renter-authorized volunteers or contractors are on the YLPA property. This includes, but is not limited to, caterers, planners, decorators, tent rental, and cleaners. Renter must provide “Certificate of Insurance” from your own insurance company naming the Yankee Lake Preservation Association, Inc., as additional insured to cover these periods.
  - b. **Alcohol consumption.** If alcohol is to be consumed at the renter’s event, their insurance policy shall specifically make this provision, providing a certificate of insurance naming the Yankee Lake Preservation Association, Inc., as additional insured. It is the responsibility of the renter to monitor and manage alcohol consumption of their guests while on the YLPA property.
6. **Occupancy:** The clubhouse maximum occupancy is 100 people. Under no circumstances shall more than 100 people be allowed in the building at any time.
7. **Cleaning:** The clubhouse must be returned to ready-for-use, “broom-clean” condition by 11 PM the night of the rental, or as agreed in subsequent “clean-up day” extension.
8. **Areas of Use:** Rental of the clubhouse includes access to the main floor of the building, the outdoor yard, and the North Shore Drive Parking Lot (across the street from the Basketball Court). Certain storage areas on the first floor, the entire second floor, the cellar, and the locked storage area below the back room are strictly off limits to the renter and guests. Should the guest need to store toys under the clubhouse during the event, the YLPA will arrange access to this area, however, it is the responsibility of the renter to move the items and return them to their original location. Failure to comply with this may result in forfeiture of security deposit.
9. **Equipment and Supplies:**
  - a. Renters may use tables and chairs available in the downstairs areas of the clubhouse. Tables and chairs shall be stowed in storage configuration by 11 PM the night of the rental, or as agreed in subsequent “clean-up day” extension.
  - b. Renters may use YLPA-owned coffee pots, serving trays, serving utensils, hot pads and potholders, however, all must be washed and returned to their original storage location by 11 PM the night of the rental. Under no circumstances shall dirty dishes or linens be left in the kitchen or clubhouse after 11 PM.

- c. Consumable supplies – such as paper towels, butcher paper, toilet paper, coffee, tea, sugar, cream, dishwashing soap, sterno, bathroom hand soap, cleaning supplies and any items in the refrigerator, freezer, or pantry are the property of the YLPA and are **not included** in the cost of rental and shall not be used by renter or guests. The cost of any items used by renter or their guests will be deducted from return of the security deposit.
- d. Electronics: The YLPA speakers, audio-visual equipment, and internet connection are expressly excluded from use by renters or their guests.

10. **LIMITATIONS:**

- a. SMOKING:
  - i. Absolutely no smoking is permitted inside the clubhouse building. Failure to comply with this requirement will result in automatic forfeiture of the security deposit.
  - ii. Smoking is permitted outdoors on the clubhouse property; however, appropriate receptacles must be provided by the renter and all butts must be removed from the property.
- b. NO OPEN FLAMES: Absolutely no candles or open flames are allowed in the clubhouse, with the exception of food table warmers (sterno).
- c. NO ACCESS TO YLPA WIFI
- d. ABSOLUTELY NO Street Parking on North Shore Drive.

11. **Town Code:** The Town of Mamakating has local laws governing occupancy, noise, light, and requirement to keep Town and County roads open to routine and emergency traffic. Renter is required to comply with all such codes. Failure to comply with Town Codes may result in forfeiture of security deposit **and** payment of any resulting fines. Specifically, the renter is responsible to ensure that:
- a. noise and music remain at the level of 75 db – the level of a vacuum cleaner – at the property lines. No use of outdoor speakers is allowed.
  - b. Parking is limited to 2 spots in front of the building and the designated parking lot across North Shore Drive. Absolutely NO STREET PARKING ON North Shore Drive is allowed.



<b>YLPA Clubhouse Rental Agreement</b>									
Name of Member:									
Yankee Lake Address of Member:									
Phone Number for Planning Event:									
Phone Number During Event (Cell):									
Email Address of Member:									
Date and Time of Event:									
Additional Days required for Preparation/Cleanup:									
Type of Event:									
Anticipated Number of Attendees (Including hosts, guests, and any caterers or servers):									
Alcohol: My proposed event ___ will ___ will not include alcohol on the premises of the clubhouse.									
I am attaching:									
	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 15%;"><b>Rental Fee</b></td> <td>A check in the amount of</td> </tr> <tr> <td><b>Total:</b></td> <td>\$250.00 One day event rental fee</td> </tr> <tr> <td></td> <td>\$_____ Additional day fees @ \$100 per day</td> </tr> <tr> <td></td> <td>Total</td> </tr> </table>	<b>Rental Fee</b>	A check in the amount of	<b>Total:</b>	\$250.00 One day event rental fee		\$_____ Additional day fees @ \$100 per day		Total
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	Total								
<b>Security Deposit</b> of \$250.00 to be refunded following the event, pending determination of compliance with terms of use; and									
<b>Insurance Liability Certification.</b>									
<p>I have read and agree to comply with YLPA Rules and Regulations and the Clubhouse Rental Terms as defined herein. I understand that failure to comply with these terms will result in my loss of all or any portion of my security deposit and agree to pay the actual cost of any damages or fines incurred as a result of my actions or those of my guests. The RENTER hereby further agrees to indemnify, defend, and hold harmless the YLPA from any and all claims, liability, damage, losses, litigation, and causes of action arising out of the rental and use of the Yankee Lake Clubhouse, including ingress and egress thereto, by the RENTER, including any and all individuals who are guests or invitees of the RENTER.</p> <p><b>RENTER Signature:</b></p>									
<b>For Board Member Use Only</b>									
Application	Accepted	Not Accepted							
<b>Board Member to Serve as Primary Point of Contact:</b>									
Signature:									
Phone:									
eMail:									
Comments/Restrictions:									